

FOOTHILL COLLEGE – ACCREDITATION LEADERSHIP SUMMIT

EXISTING SYSTEMS

WEBSITE

- Customer Service – Commit to “Stopping the Bounce”
- (III.C) Establish formal review of college website for accuracy, tone/voice, effectiveness, accessibility, usability
- (IV) Website refresh, alignment, student involvement (MyPortal and Canvas), put Canvas on front page
- (III.D) Improve Website
- (III.D) Website, board minutes, college-president, board docs and policies
- (II) Better Website Re-Design - easy to navigate, single platform or unified platform

TECHNOLOGY

- (III.C) Conduct a needs assessment of tech needs across campus instead of decisions based on crisis
- Enforcement of use of automated tech project request intake process before purchase of any tech stuff
- Electronic catalog linked to Banner, C3MS, etc.
- (IV) Email Focused – Use canvas for department messaging
- Identify a person to be responsible for MyPortal
- (III.C.1) Need a Vice President of Technology
- Current technology vs. future technology goals?
- (III.C.1) Better assessment of technology needs – Rather than decisions made in a crisis
- (III.C) Virtualize tech in classrooms for faster updating
- (III.C) Need better service level agreement with District ETS – Alignment to maintain classroom technology

HR / ONBOARDING / PROFESSIONAL DEVELOPMENT

- (III.A.2, III.A.14) Online class for adjunct faculty and staff onboarding
- (II) Institutionalized mentoring for FT, PT faculty and staff
- (I.C) Online Evaluation and Assessments
- (III.A.11, III.A.12) Revisit / update hiring policies and training
- Web-based meetings, use Zoom with moderated chat, inclusion – outreach – archive
- Increase frequency of performance evaluations across classifications
- (III.A.5, III.A.6, III.A.8) Enforced timely evaluations and revamped evaluation tools
- (III.A.12) Provide consistent and appropriate professional development program
- (III.A.1) Classification Study [approved at last Board meeting]
- (I) Formalize Onboarding
- (I.B) Onboarding
- (I) Onboarding – Engage and allow information to flow in both directions

FACILITIES

- (III.B) Wheelchair Friendly – Go beyond compliance
- (III.B.1) Student friendly signage, perimeter road banners, larger signage, welcome or event banners around campus, remodel
- (III.B.2) Improved facility reporting
- (III.B) Benches facing each other for students to interact and take breaks

COMMUNICATION

- (I) Need to generate good, relevant content for newsletters; create an FAQ about what can go in newsletters
- (II) Meet with people outside of division to understand other perspectives
- (I) Look at departments and schools communicating well and learning from them [look to the experts]
- (I) Increase the frequency of the FH Fusion, The Hoot, and President’s Communiques
- Better documentation of processes; write them down and keep them updated
- (III.D) College (OPC, PaRC), ASFC (minutes, budget)
- (I.B) Program review revisions in Spring responsive, template changes are done in summer

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INNOVATION

ALLOCATION

- (III.B.4) Build affordable housing
- Free College
- (III.B) Raise \$100 million for Foothill College endowment
- (III.D) District funds become self-sustaining without state support
- Restructure the educational funding model
- (III.A) Buspooling
- (III.B) Shuttle from Foothill College to De Anza College and Sunnyvale Center

TECHNOLOGY (COMMUNICATION + LEADERSHIP)

- (III.C) Establish a technology coordinator position and give this responsibility to someone who is qualified
- (IV) Single sign-on, one stop shopping, Canvas on main page of Foothill website, forced to use only one tool
- (IV) Engage new students to enhance our communication, First Year Experience (FYE), more cohorts, vocational education, and transfer
- Technology, leadership, and funding
- (IV) New positions to create division canvas shells with multi-modalities
- Moderator, Single-Sign On, Voicethread, Zoom
- (III) Design and/or create a user guide for what students are interested in (interactive turbo tax model to help navigate the website)
- Holistic systems that talk to each other

TIME / PROFESSIONAL DEVELOPMENT / DIALOGUE

- (I.B, II) Flex days throughout, that include students
- (II) Common meeting times when classes are not meeting
- (III.A) Efficient onboarding for all employees, self-paced, badges, mastery – include FERPA and accessibility rules
- (II) More people in shared governance, contract change to require participation for faculty, more stipends for adjuncts
- (I) More flex days
- Paid department chairs
- (IV) Timely targeted information, minutes on time
- (II) Create training modules for onboarding
- (II) Campus-wide mandatory flex days, explain value, make engaging
- Online/Hybrid competency based courses
- (III.B.4) Work 4/10s
- (III.A) Allow Telecommuting
- Give all committee members their own time turner, bonus on volunteering
- (I) Unscheduled time for reflection at all structural levels
- (I) Semesters vs. quarters, competency based education

DISTRICT and/or COLLEGE ALIGNMENT

- (I) Management Restructure
- Decentralized central services, each college to have its own tech, Human Resources, facilities, maybe finance
- (III.C) Digitize all forms for more efficient processing of all paperwork
- (III.A) Succession Planning
- (I) Begin dialogue with district about increasing synergy
- (III.A.11) District Functional Map

GOVERNANCE

- (I) Restructure Shared Governance
- Revamp shared governance groups to make a decision and/or discussion body, not just rubber stamping
- Take a critical look at shared governance; need to restructure the College's shared governance to make it effective
- Include governance and meetings in the classified job descriptions
- (III) Incentivize participation in shared governance
- (II, IV) Training for shared governance, briefing, mentoring, share institutional knowledge and best practices
- (IV) Committee with 30,000 foot views, future look – strategic viewpoint
- (II) Define rubric and/or goals for effective meetings